

USE THE FOLLOWING AS A GUIDE TO PREPARE YOUR PROPERTY SO IT IS READY TO BE PHOTOGRAPHED

IMPORTANT: TO ENSURE MAXIMUM PHOTO PRODUCTION, PLEASE MAKE CERTAIN THERE ARE NOT ANY UNFINISHED PROJECTS THAT ARE ATTEMPTING TO BE COMPLETED THE DAY OF THE PHOTO SHOOT. PHOTOGRAPHER IS NOT RESPONSIBLE TO REMOVE ANY MATERIALS NOT RELATED TO THE PHOTO SHOOT. INCOMPLETE PROJECTS CAN NEGATIVELY AFFECT THE OUTCOME OF YOUR PRODUCT.

General

- Turn on all overhead lights, lamps and exterior lights. Replace any burned out bulbs. Turn off ceiling fans but turn the light fixture on.
- Clean your windows.
- Clean all bathroom mirrors.
- Open all blinds, shades and curtains.
- Wherever possible, remove personal photographs, especially larger ones.
- Conceal garbage and recycle containers.
- Remove table coverings.
- Remove pets, pets' bowls, beds, toys and crates, etc.

Interior Living Spaces

➤ Living Room

- o Open blinds and window treatments so outside light gets in.
- Remove magazine stacks, newspapers or any mail.
- o Keep fireplace mantel clutter free. Maximum of five items including art.

➤ Kitchen

 Reduce kitchen items. Tuck any appliance wires out of sight, remove countertop paper towel dispensers, soap dishes, drain boards etc.

- Decorative appliances and items are acceptable such as flowers, vases, fruit bowls.
- o All lights on including under cabinet lighting and over stove lighting.
- o Refrigerators should be cleared of any magnets, pictures etc.

▶ Bathrooms

- o Clear countertops completely. No soap dispensers, toothbrushes, medication etc.
- o Remove dirty towels. Replace with new unused towels.
- Remove floor mats, toilet brushes and scales.
- Put the toilet seat down.

➤ Bedrooms

- o Make beds, and use decorative pillows if available.
- Dressers and night stands should be clutter free.
- Store phone and tablet charging cables.
- Desks should be cleared off as much as possible to give a clutter free appearance.

> Exterior

- o Remove cars from the driveway.
- Neatly roll and store hoses, sprinklers or any yard clutter including children's toys.
- Lawns should be well manicured.
- Rake leaves if needed.
- Remove pool covers (if possible) and any BBQ covers.
- Walkways, patios and driveways should be swept or blown clean.
- Remove any items that produce a cluttered appearance.